Flow Chart to explain Capital funding and expenditure

Is the school:
- a) Purchasing equipment? (including ICT)
- b) Equipping a room (equipment & furniture)?
- c) Carrying out building work/project?

Is the equipment/furniture/work/project likely to cost more than £2,000 and likely to have a useful life of more than one year? NB: CCC reimbursements can be <£2,000

Yes = code to capital*

Source of capital funding*

Devolved Formula Capital (DFC) ~ Fund 04
- Set-up on FMS and put income to ledger code 65081105-05, CFR CI03
- Code invoice(s)* to DFC (within Fund 04 area of accounts) – use a relevant ledger code and map to correct CFR code
- School can carry forward a surplus of DFC

External Donation (for capital purposes) ~ Fund 05
- Code invoice(s)* to External Capital (within Fund 05 area of accounts) – use a relevant ledger code and map to correct CFR code
- Code invoice(s)* to Fund 05 area of accounts – use ledger code 99999999-05, but do not map to CFR code
- Balance at year end must be zero – recode any unused income to 65081000-01 and reserve as receipt in advance, then in new financial year recode to 65081105-05

CCC Reimbursement ~ Fund 05
- Code invoice(s)* to Fund 05 area of accounts – use ledger code 99999999-05, but do not map to CFR code
- Set-up on FMS and put income to ledger code 88888888-05, but do not map to CFR code
- Balance at year end must be zero

Revenue (which will be capitalised) ~ Fund 18
- Contact: bank.account@cambridgeshire.gov.uk
- This option is only available once all DFC and External Capital has been spent*

No = code to revenue (fund 01)
- Servicing, testing and day to day repairs are classed as revenue.

*More than one capital funding source can be used e.g. 20/80%.

School can carry forward a surplus of DFC

Where capital plans exceed the amount of available DFC, then External Capital Donations or Capitalising Revenue may be used instead (subject to liaising with Schools Strategy and Corporate team first).